

# GRANTS

## 2 Property Application

Church / Pastorate Name	
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Date Church Meeting agreed to submit this application:	
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**Project / works for which financial support is sought:** *explain briefly the work you want to do*

**Summary** (copied from Financial details section)

<b>Total estimated cost of project / works:</b>	£
<b>Amount of financial support sought from Eastern Synod:</b>	
<b>Grant</b>	£
<b>Loan</b>	£

**Are the works as a result of a quinquennial survey?** Yes / No

**Are elements of your project:** Asbestos Removal Yes / No

Disabled Facilities Yes / No

### Consultant information

Have you, or do you intend to employ a Consultant or Contractor to advise or oversee this work:

Yes / No

If so, please detail:			
Name:		Address:	
Email:			
Telephone:			

The Church has checked their competence to undertake the work proposed: Yes / No

All construction works 'designers' carry suitable Professional Indemnity insurance: Yes / No

Construction Design and Management Regulations have been understood and fully complied with where needed: Yes / No

**Are any external approvals required**

Yes / No

**If so, what kind:**

Planning	Conservation	Other (include details)
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**Documents to be attached with application:**

It is a requirement of every Church to comply with all current regulations and with the Eastern Synod Property Policy. Once a grant application has been approved, payments will be made on provision of copies of invoices of the work to the Synod Resources Officer.

However, no more than 50% of the eligible grant claimed will be paid unless the church can show that the following have been completed:

- Buildings appraisal questionnaire
- Asbestos Survey
- Fire Risk Assessment
- Routine maintenance plan

**Mission purpose**

**How will the proposed project / works enable you to fulfil your mission statement?**

**Details of project / works**

*Include details of any tender responses*

## Financial details

1	<b>What will this project cost?</b>	
	Summarise the costs of the project – indicate if this is an estimate or a firm quote. Please attach three quotations	
	<i>Item of cost (works, professional advice, fees, charges etc – may include costs already incurred in scoping this project)</i>	£
a		
b		
c		
d		
e		
f		
g		
h		
i		
j		
	VAT (net of expected recovery, if any)	
	<b>Total cost of project</b>	
2	<b>How do you propose that this project is funded?</b>	
		£
a	<b>Contribution by the Church:</b>	
	Money in hand	
	Money to be raised	
	Money already spent on scoping project	
	<b>Sub-total</b> (must be at least 10% of total cost)	
b	<b>Funding external to the Church:</b>	
	Grants from other sources:	
	Loans from other sources:	
	Contributions from other denominations	
	<b>Sub-total – funding external to the Church</b>	
c	<b>Funding applied for from Synod</b>	
	<b>Grant</b>	
	<b>Loan</b>	
	<b>TOTAL funds available for project</b> (must equal or exceed cost)	
3	<b>Church's liabilities</b>	
	Give details of any outstanding loans:	

**Bank details:**

Bank / Building Society	Account Name	Sort Code	Account Number

Applicant name and signatures	Date
Project lead	
Minister / Interim Moderator	
Treasurer	

*please return to: [resources@urceastern.org.uk](mailto:resources@urceastern.org.uk)*  
or by post to: URC Eastern Synod FAO The Resources Officer  
36 Duxford Road, Whittlesford, Cambridgeshire CB22 4ND

For Synod use only:	Date
<b>Approved by Resources representative:</b> Name:	
<b>Approved by Mission and Discipleship representative:</b> Name:	
<b>Approved by Resources Committee</b>	
<b>Fund to be used:</b>	
<b>PROPERTY</b> <input type="checkbox"/>	
<b>HERITAGE</b> <input type="checkbox"/>	
<b>PROJECT FACELIFT</b> <input type="checkbox"/>	
<b>ECO</b> <input type="checkbox"/>	
<b>CHURCHES BUILDING FUND</b> <input type="checkbox"/>	